

**2018 April Board Meeting
Of The Board of Directors Of The
Institutional Locksmiths' Association
Minutes**

Date: **April 29, 2018**

Location: **ONLINE**

Meeting: **#4**

 **Meeting Rules:**

Established Quorum -

*January 14th, 2018 - Five (5) Officers and Directors, or six (6) Officers,
Directors and Chapter Representatives will make up a quorum.*

The Board meets as a committee of the whole.

*The President appoints all committee members except Standing Committees and is
Ex-Officio of all committees.*

1/14 2/11 3/25 4/29

 The **President calls the meeting to order: 2:40 PM Eastern, 1:40 PM Central**

 The **President** led the **Pledge of Allegiance**

 **Secretary Roll Call: 4/29/18**

Attendees:

Officers:


- √President – Larry Bowman
(Co-President) – Kevin Piper
- √Vice President – Jim Butman
- √Secretary - Byron Jones
- √Treasurer – Jim Swift


Directors and Others:


- Bob Akin - Director
- Mike Jones – Director, Membership Chair
- Cynthia Andrews - By-Laws Committee Chair
- Gregory Brockway – LVC Secretary
- Mike Homan - LVC President
- Ken Lierz - MINK representative
- Dan McGlynn - ILCP Co-Chair
- √Don O Shall – Ex-Officio for training and help
- Tom Ripp - ILCP Co-Chair
- John Soderland - Beer City Representative

ABSENT:

 **Introduction of Guests:**

 **Reading of the Minutes:**
(Byron)
4/29 -

 **Presidents Report:**
(Larry)
4/29 -

 **Treasurer's Report:**
(Jim S.)

3/25 – (Reference Jim Swift's e-mail) The MINK Chapter will send the amount we have collected so far. Larry Bowman will contact Kevin Piper for GLC funds. Don O Shall has some to send in.

Balance today \$1,900.00 roughly.

4/29 – Larry sent about \$555.00 to National

Beer City paid \$385.00

Current Balance \$1860.00

Income Tax should be done this week

ILA Mailing Address

PO Box 84, Butler, Wisconsin, 53007

2017 Conference Financial Report

*LVC Balance from the funds provided by National for the Conference is \$805.43

Payments and Re-imbursements

4/29 – Paid Jim B. and Don O.

 **Committee Reports:**

1. 2018 Conference

(Kevin)

Holiday Inn – Elk Grove Village

October 9-11

Post card at the next meeting, Don worked on it a little

The room fee has already been set at 89.00 per night.

Evening Expo on the 11th?

Possible factory tour another evening


3/25 – Wes McKinney and Tom Hojnacki working on classes and scheduling.

Tuesday, Wed. and Thurs. classes, Expo Thursday night with snacks and finger food.

GLC is planning on the Conference to pay for itself with travel and other expenses being on the persons attending including Board Members.

Wednesday Night Board Meeting. No Banquet planned at this time.


4/29 –

 **ILCP and other Certifications:**
(Don, Tom, Dan and Kevin)
4/29 -

CMKJ is being worked on by Tom Ripp and Bill Lynk.

Fire Door & IHC is being worked on by Kevin Piper
4/29 -

ILCP On Line
4/29 – Nothing this month

 **Website:**
(Byron)
4/29 -

 **Newsletter status:**
(Byron)

Nothing is currently being written.

When available, a hard copy should be mailed to all Corporate Sponsors.

Each individual Chapter will vote on how to receive the Newsletter.

Printing and mailing costs have always been a negative factor.

Kevin Piper will check with Lorie Simon of GLC who expressed an interest with writing.

Don O Shall offered to help.

4/29 -

 **By-Law Report:**
(Cynthia)

 **Membership:**
(Jim S.)

Jim Swift has a few ILA pins and blank Blue Certificates used for new members.

He will find out for sure for the next meeting what he does have.

There is possibly another box he has to go through.

Byron will ask Mike Jones, Director, if he would do this. He would be the person putting together the Membership Packet and mailing it to all new members. He would need the materials.

Jim Swift will need to copy any new applicant's information to him.

4/29 – Has laminator, stickers, blank document sheets



Chapter Reports:

Beer City

4/29 – baseball Game in Augst

Harley Davidson Museum trip for 10th (11) anniversary celebration July 14th

GLC

3/25 - A golf outing is being planned, July27th.

4/29 –

LVC/DVC

4/29 – Stanley Best presentation. Classroom lockout hardware. Set up contractor meeting for hardware.

MINK

4/29 – Ken Leirz at Smallwood Lock Supply presented key identification and duplicating keys so the duplicates work. Byron attended an IDN H. Hoffman show in Kansas City. A couple of people stopped to talk.

Jim Butman is sending a new member application to Byron. The applicant is in Cleaveland, Missouri but has an older DVC number.

NYAIL

Unfinished Business:

(Larry)

1. (2016) Corporate Membership-

*Larry is going to try to redo the Corporate Membership Application removing the explanation of charges and setting a 3 tier fixed price as follows:

Large Multi-Business Umbrella Corporations - \$2,500.00

Large Nationwide Corporations - \$1,000.00

Smaller Nationwide or Local Single Business - \$500.00

2/11 – Larry Bowman made contact with Allegion and Stanley.

Byron Jones found an older list and will send that list, with some newer contacts added, to Larry Bowman.

Larry Bowman suggested the following amounts:

Large - \$2,500.00

Med - \$1,500.00

Small - \$750.00

Anything less will be Associate Member price and be considered as such.

3/25 – Local vendors will fall under the chapters as an Associate Member at \$140.00 this year. There was discussion of the National Sponsors.

Larry Bowman will send three forms, one with each price, to all Board Members.

Byron will re-send his latest remake of 2016 Sponsors to Larry Bowman and Jim Swift.

4/29 – Still working of new form. Companies 10 and up – \$2,500.00 3-9 - \$1000.00

Less than 3 - \$500.00. Corporate Umbrella, Individual Division and Single Company

Larry just sent everyone a copy. Discussion and corrections made and new copies sent.

Jim S. will try to send first. If he can't, Larry will send the Renewals this week.

New Business:

(Larry)

1. We will look at the remaining open Director Positions and discuss their future.

2/11 – Larry Bowman thought the only position needed right now might be someone to do the Newsletter on a regular basis. This is important to advertise our Corporate Sponsors. This is about the only thing we can offer them.

4/29 -

Good of the order:

(Larry)

Next Executive Board Meeting:

May 20, 2018 at 2:30 PM Eastern, 1:30 PM Central

Adjournment:

4:07 PM Eastern, 3:07 PM Central, after 1 hour, 27 minutes

Submitted by:

ILA National Secretary

Byron D. Jones

bdj