

**2017 December Board Meeting
Of The Board of Directors Of The
Institutional Locksmiths' Association
Minutes**

Date: **December 3rd, 2017**

Location: **ONLINE**

Meeting: **#6**

 **Meeting Rules:**

Established Quorum -

January 31st, 2016 - Five (5) Officers and Directors, or seven (7) Officers, Directors and Chapter Representatives will make up a quorum.

The Board meets as a committee of the whole.

The President appoints all committee members except Standing Committees and is Ex-Officio of all committees.

 The **President calls the meeting to order: 2:30 PM Eastern, 1:30 PM Central**

 The **President** led the **Pledge of Allegiance**

 **Secretary Roll Call: 12/3/2017**

Attendees:

Officers:

President – Larry Bowman

(Co-President) – Kevin Piper

Vice President – Jim Butman

Secretary - Byron Jones

Treasurer – Jim Swift

Directors and Others:

Bob Akin - Director

Mike Jones - Director

Cynthia Andrews - By-Laws Committee Chair

Gregory Brockway – LVC Secretary

Mike Homan - LVC President

Ken Lierz - MINK representative

Dan McGlynn - ILCP Co-Chair


√Don O Shall – Ex-Officio for training and help


Tom Ripp - ILCP Co-Chair


John Soderland - Beer City Representative

ABSENT:

 **Introduction of Guests:**

 **Reading of the Minutes:**
(Byron)

 **Presidents Report:**
(Larry)

 **Treasurer's Report:**
(Jim S.)

ILA Mailing Address
PO Box 84, Butler, Wisconsin, 53007

2017 Conference Financial Report

*LVC Balance from the funds provided by National for the Conference is \$805.43

Payments and Re-imbursements

Larry is on the bank account

3276.54

551.56

2 member renewals for GLC – Should go to Kurt. 1 check, Jim will mail, 1 Credit Card but not able to run.

GLC should have a check coming for 1000.00 for Carpenter's Corporate payment
Go to Meeting renewed. Approved unanimous

19.95 for test website monthly. That will provide 50 tests.

Approved Unanimous

Jim Butman – Yankee expense 138.60, 263.62 2 nights

6.65 for chip key shipped to Larry – will be reimbursed

Total reimbursement to Jim B. will be 350.00. Vote to pay total bill, Unanimous

GLC took care of the ALOA Conference for the record.

12/3 -

 **Committee Reports:**

1. 2018 Conference

(Kevin)

Holiday Inn – Elk Grove Village

October 9-11

Post card at the next meeting, Don worked on it a little

The room fee has already been set at 89.00 per night.

Evening Expo on the 11th?

Possible factory tour another evening

12/3 -

 **ILCP and other Certifications:**

(Don, Tom, Dan and Kevin)

Study guides available on the website – \$15.00 + shipping.

Request from the ILA Bookstore.

Online orders will not take a check.

Checks may be made payable to and mailed to Don OShall.

Orders will be processed and shipped in 5 – 7 days.

12/3 -

CMKJ is being worked on by Tom Ripp and Bill Lynk.
Don OShall reports it is being worked on.

Fire Door & IHC is being worked on by Kevin Piper
Kevin Piper reports it will be completed by the end of January.

ILCP On Line

Don Oshall and Jim Swift will get together to renew the website for testing and move the e-mail address to someone besides Don.

12/3 -

 **Website:**

(Byron)

Don has been keeping it updated. No physical changes have been made.

 **Newsletter status:**

(Byron)

Nothing is currently being written.

When available, a hard copy should be mailed to all Corporate Sponsors.

Each individual Chapter will vote on how to receive the Newsletter.

Printing and mailing costs have always been a negative factor.

Kevin Piper will check with Lorie Simon of GLC who expressed an interest with writing.

Don OShall offered to help.

12/3 -

 **By-Law Report:**

(Cynthia)

None today

 **Membership:**

(Jim S.)

None today

Larry Bowman asked about New Membership Materials.

Kevin Piper will ask Kurt Kloeckner to send the templates he currently uses to all chapters so they can change them to their own.

Jim Swift has a few ILA pins and blank Blue Certificates used for new members.

He will find out for sure for the next meeting what he does have.

There is possibly another box he has to go through.

12/3 -

 **Chapter Reports:**

Beer City

GLC

December Holiday Party

Jan. no meeting. Feb. Master Lock

LVC/DVC

MINK

NYAIL

 **Unfinished Business:**

(Larry)

1. (2016) Corporate Membership-

*Larry is going to try to redo the Corporate Membership Application removing the explanation of charges and setting a 3 tier fixed price as follows:

Large Multi-Business Umbrella Corporations - \$2,500.00

Large Nationwide Corporations - \$1,000.00

Smaller Nationwide or Local Single Business - \$500.00

*Byron will send the picture of a Corporate Sponser price structure Jim Butman found.

We reviewed this during this meeting.

Larry Bowman had to re-start with a new form.

He will e-mail to this Board when he is finished.

Jim Butman is already working with Medeco (Clyde Roberson).

Kevin Piper will ask Kurt Kloeckner about the current Corporate Membership Packet.

12/3 -

 **New Business:**

(Larry)

1. We will look at the remaining open Director Positions and discuss their future.

(Not discussed yet)

12/3 -

2. The store needs a new home for shirts and caps.

Don cannot physically process individual orders anymore.

There are 3 boxes about 40 lbs. each.

There are possibly 50 shirts and 20 baseball caps in the boxes.

Shirts - \$36.00 to \$46.00 each

Baseball Caps – \$15.00 each

Don Oshall will get a price for shipping the 3 boxes to Jim Swift.

We will vote whether to approve this next meeting.

12/3 -

 **Good of the order:**

(Larry)

 **Next Executive Board Meeting:**

January, 2:30 PM Eastern, 1:30 PM Central

Adjournment:

3:30 PM Eastern, 2:30 PM Central, after 60 minutes

Submitted by:

ILA National Secretary

Byron D. Jones

bdj