

**2017 November Board Meeting
Of The Board of Directors Of The
Institutional Locksmiths' Association
Minutes**

Date: **November 5, 2017**

Location: **ONLINE**

Meeting: **#5**

 **Meeting Rules:**

Established Quorum -

January 31st, 2016 - Five (5) Officers and Directors, or seven (7) Officers, Directors and Chapter Representatives will make up a quorum.

The Board meets as a committee of the whole.

The President appoints all committee members except Standing Committees and is Ex-Officio of all committees.

 The **President calls the meeting to order: 2:33 PM Eastern, 1:33 PM Central**

 The **President** led the **Pledge of Allegiance**

 **Secretary Roll Call: 11/5/2017**

Attendees:

Officers:

- √ **President – Larry Bowman**
- √ **(Co-President) – Kevin Piper**
- √ **Vice President – Jim Butman**
- √ **Secretary - Byron Jones**
- √ **Treasurer – Jim Swift**


Directors and Others:


- √ **Mike Jones - Director**
- √ **Mike Homan - LVC President**
- √ **Dan McGlynn - ILCP Co-Chair**
- √ **Don O Shall – Ex-Officio for training and help**


ABSENT:

- Bob Akin - Director**
- Cynthia Andrews - By-Laws Committee Chair**
- Gregory Brockway – LVC Secretary**
- Ken Lierz - MINK representative**
- Tom Ripp - ILCP Co-Chair**
- John Soderland - Beer City Representative**

 **Introduction of Guests:**

 **Reading of the Minutes:**
(Byron)

 **Presidents Report:**
(Larry)

 **Treasurer's Report:**
(Jim S.)

ILA Mailing Address
PO Box 84, Butler, Wisconsin, 53007

2017 Conference Financial Report

*LVC Balance from the funds provided by National for the Conference is \$805.43

Payments and Re-imbursements

Larry Bowman is on the bank account

Beginning balance - \$3276.54

Reimbursements approved last month paid leaving today's balance \$551.56

2 member renewals for GLC – Should go to Kurt. 1 check, Jim will mail, 1 Credit Card, but not able to run.

GLC should have a check coming for \$1000.00 for Carpenter's Corporate payment

Go to Meeting renewed. Approved unanimous

\$19.95 for test website monthly. That will provide 50 tests.

Approved Unanimous

Jim Butman – Yankee expense Travel was \$138.60 Hotel was \$263.62 for 2 nights.

6.65 for chip key shipped to Larry – will be reimbursed

Total reimbursement to Jim Butman will be 350.00. Vote to pay total bill, Unanimous

GLC took care of the ALOA Conference for the record.

 **Committee Reports:**

1. 2018 Conference
(Kevin)

Holiday Inn – Elk Grove Village

October 9-11

Post card at the next meeting, Don worked on it a little

The room fee has already been set at 89.00 per night.

Evening Expo on the 11th?

Possible factory tour another evening

 **ILCP and other Certifications:**

(Don, Tom, Dan and Kevin)

Study guides are available on the website – \$15.00 + shipping.

Request them from the ILA Bookstore.

Online orders will not take a check.

Checks may be made payable to and mailed to Don OShall.

Orders will be processed and shipped in 5 – 7 days.

CMKJ is being worked on by Tom Ripp and Bill Lynk.

Don OShall reports it is being worked on.

Fire Door & IHC is being worked on by Kevin Piper

Kevin Piper reports it will be completed by the end of January.

ILCP On Line

Don Oshall and Jim Swift will get together to renew the website for testing and move the e-mail address to someone besides Don.

 **Website:**

(Byron)

Don O Shall has been keeping it updated. No physical changes have been made.

 **Newsletter status:**

(Byron)

Nothing is currently being written.

When available, a hard copy should be mailed to all Corporate Sponsors.

Each individual Chapter will vote on how to receive the Newsletter.

Printing and mailing costs have always been a negative factor.

Kevin Piper will check with Lorie Simon of GLC who expressed an interest with writing.

Don OShall offered to help.

 **By-Law Report:**

(Cynthia)

None today

 **Membership:**

(Jim S.)

None today

Larry Bowman asked about New Membership Materials.

Kevin Piper will ask Kurt Kloeckner to send the templates he currently uses to all chapters so they can change them to their own.

Jim Swift has a few ILA pins and blank Blue Certificates used for new members.

He will find out for sure for the next meeting what he does have.

There is possibly another box he has to go through.

 **Chapter Reports:**
Beer City

McKinney requested for training next Spring. Allegion to do some hands on meetings
GLC


November is the ABH factory tour. December Holiday Party
Jan. no meeting. Feb. Master Lock

LVC/DVC

Trying to get attendees back. Digilock donated some products to anyone attending.
Meeting 3rd Wednesday – trying to get Stanley

MINK

NYAIL

 **Unfinished Business:**
(Larry)

1. (2016) Corporate Membership-

*Larry is going to try to redo the Corporate Membership Application removing the explanation of charges and setting a 3 tier fixed price as follows:

Large Multi-Business Umbrella Corporations - \$2,500.00

Large Nationwide Corporations - \$1,000.00

Smaller Nationwide or Local Single Business - \$500.00

*Byron will send the picture of a Corporate Sponser price structure Jim Butman found.


We reviewed this during this meeting.

Larry Bowman had to re-start with a new form.

He will e-mail to this Board when he is finished.

Jim Butman is already working with Medeco (Clyde Roberson).

Kevin Piper will ask Kurt Kloeckner about the current Corporate Membership Packet.

 **New Business:**
(Larry)

1. We will look at the remaining open Director Positions and discuss their future.
(Not discussed yet)

2. The store needs a new home for shirts and caps.

Don cannot physically process individual orders anymore.

There are 3 boxes about 40 lbs. each.


There are possibly 50 shirts and 20 baseball caps in the boxes.


Shirts - \$36.00 to \$46.00 each

Baseball Caps – \$15.00 each

Don Oshall will get a price for shipping the 3 boxes to Jim Swift.

We will vote whether to approve this next meeting.

 **Good of the order:**
(Larry)

 **Next Executive Board Meeting:**
December 3rd, 2017, 2:30 PM Eastern, 1:30 PM Central

Adjournment:
3:46 PM Eastern, 2:46 PM Central, after 73 minutes

Submitted by:
ILA National Secretary

Byron D. Jones

bdj