

**2016 October Board Meeting  
Of The Board of Directors Of The  
Institutional Locksmiths' Association  
Minutes**

Date: **October 4th, 2016**


Location: **ONLINE**

Meeting # **8**

***The Board meets as a committee of the whole.***

***The President appoints all committee members except Standing Committees and is Ex-Officio of all committees.***

Jim S. will bring boxes of materials such as pens, paper, etc. to meeting.

 The **President calls the meeting to order** at 7:56 PM Eastern, 6:56 PM Central  
Starting late – On-Line with Go To Meeting at 6:42 PM

 The **President** led the **Pledge of Allegiance**

 **Secretary Roll Call:** 10/4/16

**Attendees:**

**Officers:**

- √ President - Kevin Piper
- √ Vice President - Larry Bowman
- √ Secretary - Byron Jones
- √ Treasurer - Kurt Kloeckner

**Directors and Invitees:**

- √ Bob Akin - Director
- √ Jim Butman - Director, LVC representative, DVC representative
- √ Mike Jones - Director
- √ Don OShall - Director, ILCP Co-Chair (On-Line with Go To Meeting)
- √ John Soderland - Beer City Representative
- √ Jim Swift - Director
- √ Tom Ripp - ILCP Co-Chair

**ABSENT:**

Cynthia Andrews - By-Laws Committee Chair  
Gregory Brockway – LVC Secretary  
Ken Lierz - MINK representative  
Dan McGlynn - LVC Representative  
Jeff Seymour - LVC President

 **Introduction of Guests:**

Attending the General Membership Meeting prior to the Board Meeting:

Arturo Urbano

Pat Moran

Robert Theobald (On-Line with Go To Meeting)



### **Meeting Rules:**

Establish Quorum -

January 31<sup>st</sup>, 2016 - Five (5) Officers and Directors, or seven (7) Officers, Directors and Chapter Representatives will make up a quorum for this year.



### **Reading of the Minutes:**

Forgo the Reading of the Minutes – Larry Bowman made the motion – Unanimous



### **Report of the Nominating Committee/Elections:**

Vice-President – 2016-2018

Current-Larry Bowman

Un-opposed, Re- Elected – Unanimous

Treasurer – 2016-2018

Current-Kurt Kloeckner, not running again

Don OShall will run for Treasurer

Un-Opposed, Elected – 3 Against, 1 Abstain – Passed

Director – 2016-2018

Current-Jim Swift

Un-opposed, Re- Elected – 1 Abstain – Passed

Director – 2016-2018

No one stepped up for this position – It will remain empty

Director – 2016-2018

No one stepped up for this position – It will remain empty



### **Presidents Report-**



### **Treasurer's Report-**

3<sup>rd</sup> quarter Financial Report from Kurt Klockner is attached.

Question from Don OShall in a Chat message –

Will (Don) be able to keep reimbursement he already received for the trip here before he was not able to make it? He lost what he had paid. The airline did not return his payment.

John Soderland made the motion to allow Don to keep the reimbursement –  
1 Abstained – Motion Passed

Kurt Kloeckner made the motion that all Trade Show Expenses become the full responsibility of the ILA Chapters having jurisdiction, not ILA National, because of the newly formed pricing structure.

There was a lengthy discussion on this matter. Kevin Piper stopped the discussion and tabled this matter until the January ILA Board Meeting when expenses are discussed.

Kurt Kloeckner made the motion to cancel the ILA Phone approved at the October 2015 Conference because of the cost of the phone not being beneficial to the ILA National Board for several reasons.

There was a short discussion that brought up the 2 year contract the phone was under.

Kurt amended his motion to cancel the phone at the end of the 2 year contract period.

2 Abstained – Motion Passed.

Kurt Kloeckner presented a proposal for the Umbrella Corporate Sponsors. It shows what the individual companies would pay for their part to make an Umbrella total.

In short, Allegion would pay a total of \$1,500.00 with six (6) companies represented.

ASSA Abloy would pay a total of \$3,700.00 with 23 companies represented.

Stanley Security would pay a total of \$500.00 with three (3) companies represented.

Kurt also has the corporate contact person from each Umbrella.

Kurt reported the Corporate Sponsors are asking what they get from the ILA for their sponsorship money.

Kevin Piper tabled this discussion until January. Corporate billing is in March.

The proposal is attached.

#### **Committee Reports:**

##### 2017 Conference in Bethlehem, Pennsylvania

Jim Butman contacted Sarah from Best Western, and she will move the date to 11th to 14th of July 2017. This will be one week earlier and will not conflict with ALOA.

She has not given him the paperwork - will contact her Tuesday 9/6/16.

The Best Western needs a check for \$500.00 in order to complete this contract.

Waiting on Jeff Seymour and from an answer from Assa Abloy Institute. Trying to set up two classes at Assa Abloy institute and 4 classrooms for other classes and another for vendor expo.

Checking on online registration for hotel block.

Jeff Seymour has been a no-show.

#### **ILCP and other Certifications – Don, Tom and Kevin**

##### **Master Keying:**

CMKJ being worked on

Don OShall sold 2 pins at GPLA and got an order for an ILCP Study Guide

##### **Fire Door & IHC:**

#### **Website**

#### **Newsletter status**

#### **By-Law report Cynthia**

## Membership

### Chapter Reports

#### Beer City

#### GLC

#### LVC/DVC

#### MINK

#### NYAIL

### Unfinished Business:

#### ALOA in Orlando; July 31-Aug. 6<sup>th</sup>

New Budget - \$550.00

(8/21/16) A short discussion was held about our presence at ALOA. It was felt our presence is crucial in order to make the National Contacts, show Vendors and Representatives we are still around and put us in front of over 1200 attendees.

**A motion was made to reimburse actual ALOA expenses. 6 yes with Jim S. abstaining. Motion passed.**

#### GPLA: Philadelphia PA; Sept. 29-Oct. 1

New Budget \$550.00

(6/26/16) – Don talked to Ed. Names will be sent. The booth is reserved.

Reimbursement of \$550.00 has been paid. Expenses were higher than that.

Kevin requested keeping track of overages in order to budget for them next year.

#### YANKEE: Sturbridge MA; Oct. 19-23

New Budget \$650.00

(6/26/16) – The hotel is booked.

### New Business

1. Kevin requests that we look at **Price Structuring for Corporate Membership**. He also wants to **define Corporate Membership**.

(9/4/16) – Don submitted it and it was discussed by email. John S felt it could be simplified. Kevin asked Don to post it for the membership in order to meet the required deadline.

10/4/16 – Please see the paragraph in the Treasurer's Report and attachment Kurt Kloeckner submitted for Umbrella Corporate Payment.

2. Don requested that we look at our **policy on terms of office** since it is so hard to get people to step up and serve as officers. **Please review the Policy** prior to the meeting. It is available on the ILA National Website.

(6/26/16) – Kevin has asked Don to work on this for the General Membership Meeting to vote on.

Current: (revised and added in 2006)

ARTICLE VI - GOVERNMENT

Section 8. **Term Limit of the President**

A president shall not serve more than two (2) consecutive terms without an interruption of one (1) term.

Proposed change:

ARTICLE VI - GOVERNMENT

Section 8. **Term Limit of the Executive Officers**

Because this is a volunteer organization, and as such cannot always depend upon sufficient candidates being available to run for Board positions, there shall be no limit on the number of terms any officer may run for and serve if elected. Instead, a strong suggestion shall be made for all candidates and all voters to consider wisely whether any officer running for office should serve more than two (2) consecutive terms without an interruption of one (1) term, before casting their votes.

10/4/16 – Don OShall brought this motion to the Board for a vote to eliminate the term limit of ILA Board Members.

1 Opposed, Motion Passed

3. **News Letter status - Looking for input from the chapters.**

 **Good of the order:**

**Next Executive Board Meeting:**

November 13, 2016 – 2:00 PM Eastern, 1:00 PM Central.

**Adjournment:**

9:20 PM Eastern, 8:20 PM Central, after 1 hour 24 minutes