

**2016 May Board Meeting
Of The Board of Directors Of The
Institutional Locksmiths' Association
Minutes**

(This meeting was cancelled due to lack of attendance. Rescheduled for 5-22-16)

Date: **May 22nd, 2016**

Location: **ONLINE**

Meeting # **5**

The Board meets as a committee of the whole.

The President appoints all committee members except Standing Committees and is Ex-Officio of all committees.

✚ The President **calls the meeting to order** at 1:00 PM Eastern, 12:00 PM Central

✚ The Secretary leads the **Pledge of Allegiance**

✚ **Secretary Roll Call: 5/22/16**

Attendees:

Officers -

√ President - Kevin Piper

√ Vice President - Larry Bowman

√ Secretary - Byron Jones

Directors and Invitees:

√ Jim Butman - Director, LVC representative, DVC representative

√ Don OShall - Director, ILCP Co-Chair

√ Jim Swift - Director

√ John Soderland - Beer City Representative

ABSENT:

Treasurer - Kurt Kloeckner

Bob Akin - Director

Mike Jones - Director

Cynthia Andrews - By-Laws Committee Chair

Ken Lierz - MINK representative

Dan McGlynn - LVC Representative

Tom Ripp - ILCP Co-Chair

Jeff Seymour - LVC President

Gregory Brockway – LVC Secretary

✚ **Meeting Rules**

✚ **Establish Quorum**

January 31st, 2016 - Five (5) Officers and Directors, or seven (7) Officers, Directors and Chapter Representatives will make up a quorum for this year.

Secretary will send 15 day notice to all Board Members.

✚ **Introduction of Guests-**
(5/22/16) - None

✚ **Reading of the Minutes-**
(5/22/16) - No motion made to accept the minutes.

✚ **Presidents Report**
(5/22/16)

There are a lot of people looking to join Corporate Sponsorship in organizations. Retrolock wants to be involved in all we have. Kevin will send information. Kevin has a meeting tomorrow (Monday) to develop: INSTALL – International Standards for Training Alliance. The flooring manufacturers came together to warranty their products if using installers under this program through the Carpenter Union. John Soderland made the motion to accept their use of the logo if joining Corporate Membership. Unanimous.

✚ **Treasurer's Report**

Current Status:

\$X.xx in account;
\$X.xx income not yet added but on hand
\$X.xx outstanding payments paid but not deducted
\$X.xx owed on credit card (balance)
\$xxxxxx.xx outstanding bills not paid yet (5/22/16)
\$X.xx disputed or not yet authorized invoices

Corporates:

Who they are and what they paid as of 3/31/16:

Clark – Paid
Detex – Paid
Dugmore and Duncan – Paid
Lab – Paid
Medeco – Paid
The National Locksmith - Paid

ETI - 2nd notice to be sent
ECC Supply Co. – 2nd notice to be sent
H. L. Flake - 2nd notice to be sent
Intermountain Lock – 2nd notice to be sent
Mil-Comm – 2nd notice to be sent
Pacific Lock = 2nd notice to be sent
Simple K – 2nd notice to be sent
Securitex – 2nd notice to be sent
CraftMaster Hardware – 2nd notice to be sent
Southern Lock - 2nd notice to be sent

Schlage Lock – 2nd notice to be sent

Assa – Removed, No payments made

ATR – Removed, No payments made

KABA – Removed, No payments made

Multilock – Removed, No payments made

(5/22/16) – No one will be removed until Kevin gets a chance to talk to them by phone.

✚ **Committee Reports**

(5/22/16) – None

✚ **2016 Conference**

(5/22/16) - See today's meeting Minutes

✚ **2017 Conference**

(5/22/16) - See today's meeting Minutes

✚ **ILCP and other Certifications – Don, Tom and Kevin**

ILCP

(5/22/16) - One Study Guide sold One CIL Test taken from California.
Non-Member, Membership Info sent.

Master Keying:

CMKJ being worked on

(5/22/16) – Don will have completed and available to take by the 2016 Conference.

Fire Door:

(5/22/16) – Kevin self-imposed a deadline for this test to be sent to Don by the end of June.

✚ **Website**

(5/22/16) - Up to date today. 2 new job openings posted.

✚ **News Letter status**

(5/22/16) - Ready to go. Don will send to all Board Members.

Reply to Don by Tuesday so he can send.

✚ **By-Law report Cynthia**

(5/22/16) - No report

Membership

(5/22/16) - MINK has one new member, Brian Prockish.

Don received a new list from Kurt. It has a lot of discrepancies. Over 40 returned newsletters.

Please think about ways to increase membership. Use personal contact just to touch base.

Chapter Reports

✚ Beer City

(5/22/16) - The remittance to National will go out this week.

Jim changed the Baseball game to July 27th.

The 10 year Anniversary Party has stalled for now. Some money has come in.

✚ GLC

(5/22/16) - The last meeting was held at the ABH Factory. They have all American Made products.

The Golf outing is on the last Friday in July. It is a good Fund Raiser.

Kevin was asked to review and share the Mission Statement to re-focus on this.

✚ LVC/DVC

(5/22/16) - The Chapter's membership renewal has been stalled. Kevin will contact Jeff Seymour.

✚ MINK

(5/22/16) - They had a good hands-on electronics class at Kenton Brothers. They wired a strike, reader and 2 LED's to show whether it was locked or unlocked.

✚ NYAIL

(5/22/16) - No contact from them.

Unfinished Business

✚ ILCP (and other ILA) Phone -

(5/22/16) - Bills are getting paid.

✚ 2016 Conference Post Cards – Don-

(5/22/16) - Still waiting on the Class Schedules.

✚ CMIL Pins and Study Guides –Don

(5/22/16) - One Study Guide sold.

✚ Unfinished Business

(5/22/16)

✚ ALOA in Orlando; July 31-Aug. 6th

New Budget \$550.00

(5/22/16) - Last month Kurt volunteered to go for the past amount of \$350.00.

Don and Jim B. will go as well per Kevin. They will share the new budget of \$550.00

✚ GPLA: Philadelphia PA; Sept. 29-Oct. 1

New Budget \$550.00

Don made the arrangements and turned a receipt in to Kurt for the \$550.00 amount. It cost a little more than that.

✚ YANKEE: Sturbridge MA; Oct. 19-23

New Budget \$650.00

No reservations made yet.

New Business

1. Kevin requests that we look at **Price Structuring for Corporate Membership**. He also wants to **define Corporate Membership**.

(4/10/16) - Tabled.

(5/22/16) – Don and John S. were asked to come up with a new Corporate Membership definition. Kevin suggested finding a way the major corporate groups (Allegion, Assa Abloy, ect.) can become members. They could then offer something additional to get the individual brands listed.

2. Don requested that we look at our **policy on terms of office** since it is so hard to get people to step up and serve as officers. **Please review the Policy** prior to the meeting. It is available on the ILA National Website.

(4/10/16) - Tabled

(5/22/16) – Tabled until next month.

3. **News Letter** status - **Looking for input from the chapters**. Send Don anything. Don will mail (pending funding) and post on-line April 2nd. We have been asking for chapter input and only 2 chapters have given anything in the past year.

(4/10/16) Sent – Revisions were discussed for the next edition.

(5/22/16) - Don will send out. Please report back by Tuesday, May 24th.

✚ Good of the order

Next Executive Board Meeting:

June 26th, 2016 – 2:00 PM Eastern, 1:00 PM Central

Adjournment:

2:43 PM Eastern, after 1 hour 43 minutes.