

**2016, April 10th,
National Educational Conference Committee Meeting
Of The
Institutional Locksmiths' Association**

Date: **April 10th, 2016 (Special time 1:00 PM Eastern, 12:00 PM Central)**
Location: **ONLINE**

➤ **Meeting Start Time:** 1:39 PM Eastern

➤ **Pledge of Allegiance**

(4/10/16) – Skipped due to a really late start.

➤ **Secretary Roll Call:**

Invited Attendees For This Conference:

Officers -

- √President Kevin Piper
- Vice-President Larry Bowman
- √Secretary Byron Jones
- √Treasurer Kurt Kloeckner

Directors -

- √Don OShall, Director, ILCP Co-Chair
- √Jim Swift, Director
- √Jim Butman, Director, LVC representative, DVC representative
- √Bob Akins

➤ **Reading of the Minutes-**

Sent with announcement

(4/10/16) – The Motion to accept was skipped due to a really late start.

➤ **President's Information:**

(4/10/16) – No information given due to time.

➤ **2016 Conference Discussion Points today:**

(3/6/16) Need a rough number about a month ahead of time.

(3/6/16) Conference Vendor Payments will go to Don O'Shall's company. Any credit cards used will go through Don's Pay Pal account. He will respond with a receipt showing the funds going to the ILA NEC.

(4/10/16) – **To the ILA NEC Members** - From Don O'Shall:

"FYI- I have a rough draft of the attendee registration form.

It lacks the following: What classes, taught by whom, at what price, and where to send the forms.

So you can all think of answers to those till our meeting on the 10th."

"In the meantime the exhibitor registration is on the web page and active.

So start getting your possible attending exhibitors and sponsors to sign up."

(4/10/16) – Don made the motion to set the Conference price.

To keep the same as last year, the price is \$200.00 Member, \$300.00 Non-Member plus a \$50.00 Late Fee after a yet to be determined date. The Motion Passed with 1 Abstaining.

Discussion followed over the price. With the Conference losing money last year, the Motion was rescinded in order to re-vote with new numbers.

Don made a new motion to \$250.00 Member, \$350.00 Non-Member plus a \$100.00 Late Fee after a yet to be determined date.

The Motion passed unanimously.

(At Kevin's request, Byron will attach the rough draft of the scheduled classes so this can be worked on before the next meeting).

➤ **Factory tours**

Harley Davidson

Master Lock

(4/10/16) – No new information on either one from Jim Swift.

➤ **Education**

Alarm Lock has their classes set.

Kevin Piper (4/10/16) and Jim Swift are working on getting information from Mr.

Zackman – Allegion.

(4/10/16) – Only 8 hour classes offered so some scheduling may have to be re-arranged.

There is no word on the Assa Abloy Truck yet.

Kevin Piper is waiting on information coming from Detex.

(4/10/16) – Kevin reports that Detex will work with us but no commitment as to what.

Stanley needs to be contacted.

Kevin Piper is going to talk to the Intermountain Supplier.

(4/10/16) - Kevin Piper is still working with the reps and vendors.

➤ **2016 Conference Post Cards – Don-**

Don O'Shall will make corrections to the existing post card and direct all information to the ILA National website.

Don O'Shall will replicate last year's mailing.

(4/10/16) - Don asked Kurt for an updated list of members to know that he is sending to everyone including all new members.

Jim Swift made the motion to purchase about 2000 cards (This does not include

mailing) - Unanimous approval.

Don O'Shall will purchase the postcards. He is to send the receipt directly to Kevin Piper to get reimbursed ASAP.

(4/10/16) - Kevin has several receipts he needs to get to Kurt.

(4/10/16) – The Postcards are on hold pending class schedules.

➤ **2017 Conference**

Jim Butman is meeting with Jeff Seymour Friday. Last week's scheduled meeting was cancelled due to weather.

Jim Butman was asked to contact Dave Sharpe of Fried Brothers.

(3/6/16) Friday 3/4/16 – Jim Butman went to LeHigh University. He met with Jeff Seymour, President of the LeHigh Vally Chapter, Joe Cavanaugh and Greg Brockway. Their discussion was about the use of Sands Casino and the booking of the casino. Jeff and Jim visited the casino and spoke with several managers. They surveyed the Meeting Rooms, Hosp. Suite and Guest Rooms.

They need to re-visit to see the Executive Manager who was not available that day. Everything looks good. There is no airport shuttle service. There will be offsite classes at Assa Abloy that will need transportation.

(4/10/16) – Jim will be working with the hotel very soon.

➤ **Next Conference Committee Meeting:
April 24th, 2016 @ 2:00 PM Eastern, 1:00 PM Central.**

Adjournment: 2:06 PM Eastern, after 27 minutes.

4/11/16

Byron Jones

ILA National Secretary

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