

**2016 March Board Meeting
Of The Board of Directors Of The
Institutional Locksmiths' Association**

Date: **March 6th, 2016**

Location: **ONLINE**

Meeting #3

The Board meets as a committee of the whole.

The President appoints all committee members except Standing Committees and is Ex-Officio of all committees.

✚ The President **calls the meeting to order** at 2:36PM Eastern, 1:00 PM Central
(The NEC Committee ran a little long due to a late start)

✚ The Secretary leads the **Pledge of Allegiance**
√

✚ **Secretary Roll Call: 3/6/16**

Attendees:

Officers -

√President - Kevin Piper

√Vice President - Larry Bowman

√Secretary - Byron Jones

Directors and Invitees:

√Jim Butman - Director, LVC representative, DVC representative

√Mike Jones - Director

√Don OShall - Director, ILCP Co-Chair

√Jim Swift - Director

√John Soderland - Beer City representative

ABSENT:

Bob Akin - Director

Treasurer - Kurt Kloeckner

Tom Ripp, ILCP Co-Chair

Jeff Seymour LVC President

Cynthia Andrews, By-Laws Committee Chair

Ken Lierz - MINK representative

✚ **Meeting Rules**

✚ **Establish Quorum**

January 31st, 2016 - Five (5) Officers and Directors, or seven (7) Officers,
Directors and Chapter Representatives will make up a quorum for this year.

Secretary will send 15 day notice to all Board Members.

(3/6/16) I sent this notice one (1) week prior to this meeting.

✚ **Introduction of Guests-**

(3/6/16) None

✚ **Reading of the Minutes-**

January 31st Minutes were provided to the members to read prior to this meeting.
(3/6/16) Jim Swift motioned to approve – Unanimous approval

✚ **Presidents Report**

✚ **Treasurer's Report**

Current Status:

\$xxxxxx.xx in account;
\$xxxxxx.xx income not yet added but on hand
\$xxxxxx.xx outstanding payments paid but not deducted
\$xxxxxx.xx owed on credit card (balance)
\$xxxxxx.xx outstanding bills not paid yet
\$xxxxxx.xx disputed or not yet authorized invoices

Corporates:

who they are and what they paid.
who still has not yet paid

2015 Conference Results:

Total received
Outstanding (due) payments

Total income from 2015 Conference:

Total Expenditures:

Cost of meeting expenses (2 nights hotel and travel fees)
Cost of hotel fees for Board beyond meeting expenses
Hotel fees for classes and food

Other:

✚ **Committee Reports**

✚ **2016 Conference**

(3/6/16) Deferred to today's NEC Meeting Minutes

✚ **2017 Conference**

(3/6/16) Deferred to today's NEC Meeting Minutes

✚ **ILCP and other Certifications – Don, Tom and Kevin**

ILCP

(3/6/16) A Non-Member from the MINK area passed the CIL exam.
Another Non-Member purchased the ILCP Study Guide.

Master Keying

CMKJ being worked on
(3/6/16) Don O'Shall is planning on having this ready in October.

Fire Door:

(3/6/16) Kevin Piper will send a copy to Don O'Shall next week. There is a possibility of seeing something next meeting.

✚ Website

(3/6/16) Two (2) New job offers are posted. New advertising has been posted.

✚ News Letter status

(3/6/16) Looking for input from the chapters. Send Don anything. Don will mail (pending funding) and posted on-line April 2nd.

✚ By-Law report Cynthia

✚ Membership

(3/6/16) Robert Theobald #100710, DVC #4079, renewed with current dues. He will maintain his current number as MINK #100710 using the original ILA number to show he was a very early member.

Chapter Reports

✚ Beer City

(3/6/16) They have received Dues from 7 members and 1 Associate Member. The planning for the 10th Anniversary Party is not going so well. The Brewers Game is set up for a Friday so no discount will be given. Jim is asking members if they want to move the date to lower the price from \$42.00 to \$21.00.

✚ GLC

(3/6/16) The Presentations, Golf Outing and Christmas Party are planned. Treasury is OK. Kevin will attend the Clark Show. He has been given a free table. He will pass out 2016 NEC Vendor Registration Forms.

✚ LVC/DVC

(3/6/16) Jim Butman met with officers to plan the 2017 Conference. They discussed the making and distribution of membership cards. They will lose the meeting place on LeHigh property. Jeff Seymour will be stepping down as LVC President.

✚ MINK

(3/6/16) I was contacted by a reported past member, Robert Theobald, wanting to join again. Kurt did not have past information on him but Don did. We accepted the renewal and Larry will be sending him his card. I have been contacted by two (2) other individuals from one of our reps who has been talking ILA. One of our reps moved from Detex to Assa Abloy in the KC area. This formerly active company has been a slow response/no response company the last couple of years under new representatives. This one is excited and wants to work with us again now that he has multiple lines and numerous products to offer.

✚ NYAIL

✚ ONSC

(3/6/16) This Chapter should be officially closed now. Kevin received the materials and a check for the chapter funds. Lee Rink has not received his membership. Other members may want to keep their ILA Membership.

Unfinished Business

✚ ILCP (and other ILA) Phone -

(3/6/16) Again, we approved to pay all past expenditures. Don received payments for Jan. 2016 and Dec. 2015. Don sent a modified bill as follows; \$892.94 minus \$198.48 = \$694.46 still owed to Don. Not including 99.24 for Feb. 2016. \$793.70 Due Now.

✚ 2016 Conference Post Cards – Don-

(3/6/16) \$229.21 for printing is Due now.

✚ CMIL Pins and Study Guides –Don

(3/6/16) Don sold one CIL pin and 1 Study Guide.

✚ Unfinished Business

None reported.

New Business

✚ Additional conference expenses for trade shows

(3/6/16) Jim Butman - Motion to approve the following budgets. Unanimous approval

Upcoming events SEE the Industry Links page on the web.

✚ ALOA in Orlando; July 31-Aug. 6th

Budget \$550.00

✚ GPLA: Philadelphia PA; Sept. 29-Oct. 1

Budget \$550.00

✚ YANKEE: Sturbridge MA; Oct. 19-23

Budget \$650.00

✚ Good of the order

None Reported

Next Executive Board Meeting: April 10th, 2:00 PM Eastern, 1:00 PM Central.

(3/6/16) Mandatory Meeting next meeting

Kevin requested that we look at Price Structuring for Corporate Membership.

Don requested that we look at our policy on terms of office since it is so hard to get people to step up.

Adjournment 4:16 PM Eastern, after 1 hour 44 minutes