

2016 January Board Meeting Of The Board of Directors Of The Institutional Locksmiths' Association

Date: **January 31st, 2016**

Location: **ONLINE**

Meeting Number 2

The Board meets as a committee of the whole.

The President appoints all committee members except Standing Committees and is Ex-Officio of all committees.

- The President **calls the meeting to order** at XX:XX.

- The Secretary leads the **Pledge of Allegiance**

- **Secretary Roll Call:**

Attendees:

Officers -

President Kevin Piper
Vice President Larry Bowman
Secretary Byron Jones
Treasurer Kurt Kloeckner

Directors and Invitees:

Don OShall, Director, ILCP Co-Chair
REMOVED CHIP CUTTS
Lee Rink ONSC representative
Jim Swift, Director
Tom Ripp, ILCP Co-Chair
Jim Butman, Director, LVC representative, DVC representative
John Soderland, Beer City representative
Ken Lierz, MINK representative
Mike Jones, Director
Bob Akin, Director
Jeff Seymour LVC President
Steve Engen, ONSC representative, 2015 Treasurer ONSC
Cynthia Andrews, By-Laws Committee Chair
Greg Koonce, ONSC representative

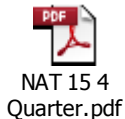
ABSENT:

- **Meeting Rules**
- **Establish Quorum**
- **Introduction of Guests-**
Cynthia Andrews, By-Law Committee Chair -

- **Reading of the Minutes-**
January 10th Minutes were provided to the members to read prior to this meeting.
- **Presidents Report**
 1. Steve Engen will send a final report of the Chapter to Kevin.
 2. Don O'Shall will send 2016 Membership Renewals to all current ONSC members. **Kevin says Kurt already sent these out**
 3. Further Discussion needed to whether ILA National can provide an annual training at the Chapter level.
 4. Kevin Piper to contact Kurt Kloeckner Monday, 1/11/16.

- **Treasurer's Report**

Kurt provided these reports to the Board members in attendance just prior to adjournment. Look these over to see what is missing that the Board requested.



Current Status

- \$xxxxxx.xx in account;
- \$xxxxxx.xx income not yet added but on hand
- \$xxxxxx.xx outstanding payments paid but not deducted
- \$xxxxxx.xx owed on credit card (balance)
- \$xxxxxx.xx outstanding bills not paid yet
- \$xxxxxx.xx disputed or not yet authorized invoices

Corporates:

- who they are and what they paid.
- who still has not yet paid

Conference Results

- Total received
- Outstanding (due) payments

Total income from 2015 Conference

Total Expenditures

- Cost of meeting expenses (2 nights hotel and travel fees)
- Cost of hotel fees for Board beyond meeting expenses
- Hotel fees for classes and food

Other

1. **Chapter Presidents** – Send membership lists to Don O'Shall so he can update all chapters on the website.
2. Don O'Shall is to update all chapter's Individual and Associate Membership Renewal Forms. **THEY ARE ON THE WEBSITE**

Committee Reports

- **2016 Conference**
- **2017 Conference**

- **ILCP and other Certifications – Don, Tom and Kevin**
ILCP

- **Master Keying**

- CMKA is approved
- CMKC needs vote for approval
- CMKJ being worked on

- **Fire Door:**

- **Website**
Two more New jobs posted this month

- **News Letter status**
Have a 12 page nearly ready to go, waiting for promised input from chapters other than ONSC and MINK and confirmation of corporate members.
- Don failed to send weekly beat-up email nagging everyone on Board as directed.

- **By-Law report Cynthia**

- **Membership**

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Chapter Reports

- **Beer City**

- **GLC**

- **LVC/DVC**

Question regarding DVC funds that should have gone to LVC when they took over the membership still remains?

- **MINK**

- **NYAIL**

has not had a meeting in over a year and is essentially inactive;

ILA members are members of LVC; need contacted and dues collected - \$15 per member straight to LVC/DVC. No fee to National

- **ONSC**

Board and members present at November meeting voted for secession and form own group; Many members inquiring how to maintain ILA membership.

Unfinished Business

- **ILCP (and other ILA) Phone -**
Phone was approved but submitted invoices have not been paid.;
Status?
- **2016 Conference Post Cards – Don-**
Being designed
- **CMIL Pins and Study Guides –Don**
sent check to cover pins and study guides
- **Unfinished Business**

New Business

- **Banner advertizing ILA**
- **Additional conference expenses for trade shows**
Placed tentative order - waiting on confirmation and pricing

Upcoming events [SEE the Industry Links page on the web.](#)

ALOA in Orlando

- GPLA: Philadelphia PA;;
- YANKEE: Sturbridge MA;

Good of the order

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Next Executive Board Meeting: XX:XX pm Eastern, pm Central.

Adjournment XX:XX pm Eastern, after XX hour XX minutes