

2016 January Board Meeting Of The Board of Directors Of The Institutional Locksmiths' Association

Date: **January 10, 2016**
Location: **ONLINE**

***The Board meets as a committee of the whole.
The President appoints all committee members except Standing Committees and
is Ex-Officio of all committees.***

- The President **calls the meeting to order** at [2:08 PM Eastern](#).

- The Secretary leads the **Pledge of Allegiance**

- **Secretary Roll Call:**

Attendees:

Officers -

- √ President Kevin Piper
- √ Vice President Larry Bowman
- √ Secretary Byron Jones
- Treasurer Kurt Kloeckner

Directors and Invitees:

- √ Don OShall, Director, ILCP Co-Chair
- √ Lee Rink ONSC representative
- Jim Swift, Director
- Tom Ripp, ILCP Co-Chair
- Chip Cutts , ONSC representative
- √ Jim Butman, Director, LVC representative, DVC representative
- John Soderland, Beer City representative
- Ken Lierz, MINK representative
- Mike Jones, Director
- Bob Akin, Director
- Jeff Seymour LVC President
- Steve Engen, ONSC representative, 2015 Treasurer ONSC
- Cynthia Andrews, By-Laws Committee Chair
- Greg Koonce, ONSC representative

ABSENT:

- **Meeting Rules**
- **Establish Quorum**
- **Introduction of Guests- [None](#)**

Cynthia Andrews, By-Law Committee Chair -

- **Reading of the Minutes-**

- **Presidents Report**

Kevin Piper received an e-mail from Chip Cutts on 1-9-16 officially announcing the closing of the ONS Chapter.

Steve Engen will send a final report of the Chapter to Kevin.

Don O'Shall will send 2016 Membership Renewals to all current ONSC members.

The completed Renewals will be returned to Don O'Shall.

Four (4) Points were listed as why this chapter closed:

1. The Association is not transparent.

As of today, the Conference and Board minutes shall be posted in an open area of the website. Omit the Treasurer's Report for the public view.

2. Dues were increased each year confusing members to how much dues were each year.

Discussion followed.

Explanation and clarification to be added to main page of website.

3. ILA National did nothing for the Chapters.

Further Discussion needed to whether ILA National can provide an annual training at the Chapter level.

* Agenda item for the next Board Meeting

4. The ILA NE Conference needs to be clarified to who has the control.

Discussion followed.

Chapter Presidents – Send membership lists to Don O'Shall so he can update all chapters on the website.

Don O'Shall is to update all chapter's Individual and Associate Membership Renewal Forms.

- **Treasurer's Report**

- Current Status**

- \$xxxxxx.xx in account;

- \$xxxxxx.xx income not yet added but on hand

- \$xxxxxx.xx outstanding payments paid but not deducted

- \$xxxxxx.xx owed on credit card (balance)

- \$xxxxxx.xx outstanding bills not paid yet

- \$xxxxxx.xx disputed or not yet authorized invoices

- Report OVERDUE!**

- Audit requested previously with no response.

- Another method may be needed to get this information to the Board.

- Kevin Piper to contact Kurt Kloeckner Monday, 1/11/16.

Corporates:

Who they are and what they paid?

Who still has not yet paid?

The Board still has no information from the Treasurer.

Conference Results

Total received

Outstanding (due) payments

Total income from 2015 Conference**Total Expenditures**

Cost of meeting expenses (2 nights hotel and travel fees)

Cost of hotel fees for Board beyond meeting expenses

Hotel fees for classes and food

Other

The Board still has no information from the Treasurer.

Committee Reports**• 2016 Conference**

Conference date is Oct. 4th – 8th.

• 2017 Conference

Conference date is July 11th – 15th.

**• ILCP and other Certifications – Don, Tom and Kevin
ILCP****Master Keying**

CMKA is approved

CMKC needs vote for approval

CMKJ being worked on

Fire Door:**Website**

Two more new jobs posted this month

• News Letter status

Have a 12 page nearly ready to go, waiting for promised input from chapters other than ONSC and MINK and confirmation of corporate members.

- Don failed to send weekly beat-up email nagging everyone on Board as directed.

• By-Law report Cynthia**• Membership****Chapter Reports**

- **Beer City**
- **GLC**
- **LVC/DVC**
Question regarding DVC funds that should have gone to LVC when they took over the membership still remains?
- **MINK**
- **NYAIL**
Has not had a meeting in over a year and is essentially inactive.

ILA members are members of LVC; need contacted and dues collected - \$15 per member straight to LVC/DVC. No fee to National.
- **ONSC**
Board and members present at November meeting voted for secession and form own group; Many members inquiring how to maintain ILA membership.

Unfinished Business

- **ILCP (and other ILA) Phone -**
Phone was approved but submitted invoices have not been paid;
Status?
- **2016 Conference Post Cards – Don-**
Being designed
- **CMIL Pins and Study Guides –Don**
Sent check to cover pins and study guides
- **Unfinished Business**

New Business

- **Banner advertising ILA**
- **Additional conference expenses for trade shows**
Placed tentative order - waiting on confirmation and pricing

Upcoming events

- ALOA in Orlando
- GPLA: Philadelphia PA;;
- YANKEE: Sturbridge MA;
- **Good of the order**

Next Executive Board Meeting: 01/31/16 - 2:00 pm Eastern, 1:00 pm Central.

Adjournment: 3:46 pm Eastern, after 1 hour 38 minutes.