

Institutional Locksmiths' Association
Executive Committee Meeting Minutes
Dec 07, 2014

1. Pledge of Allegiance
2. Introduction/Welcome - announcement of Guests
3. Roll Call/Introduction of Executive Committee Members
Present: Larry Bowman, Jim Butman, Byron Jones, Kurt Kloeckner, Don OShall, Kevin Piper, Lee Rink, Jim Swift.
Absent: John Cutts, John Rendle, Tom Ripp, Barry San Martin.
 - Establish Quorum -ESTABLISHED Meeting began at 2:22 PM Eastern Time
4. Reading of Minutes from last meeting –
Meeting Minutes approved
Don OShall top post on website in Executive Only section.
5. Correspondence - President Piper - NONE
6. Action taken and passed between meetings- President Piper - NONE
7. Treasurer's Report – Kurt Kloeckner

Oral report given by Treasurer

In January Kurt will send out the quarterly reports and the annual report'
8. President's Report

Nothing to report, other than what appears in later topics
9. Committee Reports
 - Membership -Kloeckner
Will send each Treasurer an updated excel sheet
Kurt will send out W-9 if anyone needs them; but the info is simple to fill out; ILA is a C corporation and 262419016 is the tax id number

Chapters will send out new member packet; Chapters should keep 10 packets sent to

them from Kurt.

Of the \$60 renewal, \$35 goes to National and \$25 to each chapter, and the application fee of \$30 goes to national on new members; Might split it \$35/\$35 for 2016. Will vote on that at a later date.

- Corporate Membership _Kloeckner
Medeco and ASSA Abloy updated their individual contact addresses to 100 Sargen Drive in New Haven, CT 06511 effective Nov 10

Kevin will follow up with Jonathan Bednad of SimpleK
OShall will follow up with KSP

- Publications
 - Website –Oshall
 - No changes to national
 - updated and corrected chapter links
 - Newsletter - OShall
 - will work on new one for January if everyone sends in details as requested
- ILCP
 - Several new designations earned and several tests pending.
 - Kurt asked the form for testing go directly to the committee with all checks to be made out to ILA and sent to him.
- Conference
 - 2015
OShall will price out post cards for promotion of 2015 conference for all members and surrounding institutions.
Lee Rink asked for a list of conference attendees from past conventions to send a promotion involving a drawing for a free educational and banquet sponsorship, everything but travel and room;, ONSC will pay for it at the chapter level.
GLC has done this in the past with a drawing for ALL expenses not to exceed a fixed maximum, usually \$1,000; Will approach GLC Board for this again for 2015.
- By-law and Policy
Lee's Proposal looks good to all Board members including Kurt and Don; It was:

All intellectual material produced for the ILA on behalf of, or by request of, the ILA National Board shall be the sole property of the ILA. All materials shall bear the ILA symbol, and the following statement:

" The Institutional Locksmith Association is the sole owner of, and retains all rights, including copyrights, to all proprietary materials included within."

Board members are asked to do one final review of it and vote on it officially in

the January meeting.

10. Chapter Reports

- Great Lakes

Great year, we had a great golf outing that helped put GLC finances in a very favorable position. The Holiday party is coming up and GLC will be able to see to it that everyone attending goes home with several gifts ranging from gift cards to vendor donated merchandise.

- LVC/Delaware Valley

\$561.61 in the bank account; Did not yet get the check from National.

They created a contact list for snow dates; and have speakers arranged for the next two monthly meetings.

Dues were discussed-they need a template for billing-will need to change address from Kurt's to Joe's.

- Beer City

The baseball outing was not overly well attended, but was enjoyed by those who went; They sold 46 of 50 tickets and 38 showed up. They have had a couple of recent meetings, but have nothing set yet for next year.

They held 2 meetings in Madison; 1st was well attended; 2nd was not.

Their holiday party was Tuesday Allegion introduced their new Edge product at it.

- Olde North State

Nothing major to report. Me at NC State and ILCO demonstrated their new automatic key machines; No meeting scheduled for December, but in January they meet with no educational offering for a strictly business focused meeting.

- MINK

Byron and Larry reported that the 2014 conference was successful - basically broke even, just a little ahead. Had planning meeting for next year's meetings; 1st time in long time entire year is all set up. ILCP being pushed. End of conference report being sent. January voting for secretary, president and treasurer. Byron for President and Larry Bowman for Treasurer are currently running unopposed.

11. Upcoming Trade Shows/Conferences

get list ready for next meeting

get list to Don for current events on websites

12. Current Business Before the Board

- Fire Door inspection program-no further progress-on course to do.

- ILCP Phone-Don found nothing further-nothing yet from Kurt
- Master Keying Certification – OShall (no change from last report)
- Anyone not wishing to send credit card info through the mail should phone Kurt; but that number should not be used for anything but that.
- New members services-no change
- New Chapter services-no change

13. New Business

Recently, a DVC member paid old and renewed for new year
In past we did not back-charge for past due amounts.

14. Next meeting date

Jan 18th at 2 pm 1 central

15. Anything for the good of the Association- Nothing

Meeting adjourned at 3:37 pm after one hour and 1 hour and 15 minutes.