

Institutional Locksmiths' Association

Executive Board Meeting Minutes

October 6, 2011

The Executive Board of the Institutional Locksmiths' Association (ILA) met at the DoubleTree Hotel, Greensboro, North Carolina, with following members present:

Jack Walder, President	Wai Kin Ng, Director
Tara Williams, Vice President	Don O'Shall, Director
Kurt Kloeckner, Treasurer	John Truempy, President Elect
Vernon Kelley, Secretary	Dale Bowman, Secretary Elect
Rick Duskiwicz, Director	Steve Engen, Director Elect
Victor Lewis, Director	Lee Rink, Director Elect
Dan McGlynn, Director	

Also in attendance: Marykay Hamilton, ILA Staff.

Not in attendance (excused):

Pete Dinschel, Director; Bill Power, Associate Member Representative

President Jack Walder presided and called the meeting to order at 7:25 PM.

Agenda

The meeting Agenda was distributed electronically in advance of the meeting (Appendix A).

Establish Quorum

Mr. Kelley confirmed that there was a quorum.

Minutes from Previous Meeting

Mr. Truempy made a motion to accept the minutes as corrected. The motion was seconded and carried with one abstention.

Treasurer's Report

Presented by Mr. Kloeckner at the membership meeting (Appendix B). The papers were filed with the IRS; the filing itself cost \$850 and the accountant's fee was \$400. It will take approximately six months for the papers to be renewed. We have also received Dunn and Bradstreet number for government and institutions that need it to deal with the ILA.

Conference 2011 Committee Report

Presented at the General Membership Meeting by Ms. Williams.

Newsletter

Mr. Walder reports the last newsletter was sent out. He also stated that we need to recruit more folks to help out with the content and production. Mr. O'Shall added that it looked great and we need to continue sending them out on time as it would be detrimental to the Association if we did not.

having jurisdiction requesting it to recognize the program. Mr. Duskiwicz inquired how this would be valuable to our members. Mr. Truempy replied that our members are already performing these inspections at their various institutions.

Mr. Walder made a motion to establish a Committee to develop a curriculum for this program for the Board to review. The motion was seconded and passed with one opposed and two abstentions.

Chapter Reports

Mr. Walder would like to express his apologies for not obtaining enough copies of the meeting minutes; he did not intend to slight or leave anyone out.

- ONSC – Ms. Williams reports the Chapter obtained three new members here at the conference. Chapter members helped out greatly with all the work on the Conference. She and Mr. Walder are trying to replace themselves as President and Vice President on the Chapter Board, they need new blood and others who are willing to step up for the Chapter.
- DVC – Mr. Lewis reports the next few meetings presentations will be KABA, Best Lock, ABUS and ETI. Membership is currently a little over 100, as we are a regional Chapter and have had some old members renew. The Chapter Board is changing, with Mr. Truempy stepping down as Chairman (but staying on as Director) and Mr. Kelley becoming President.
 - Lehigh Valley Subchapter – Mr. Lewis reports they are doing well, and possibly looking at becoming a full Chapter. Mr. O'Shall reports their first meeting this fall was September 24th with 28 people in attendance.
- Washington/Baltimore Area – Mr. Walder reports they have issues with rogue locksmiths physically threatening them. In addition they are not able to schedule meetings easily.
- NYAIL – Mr. Duskiwicz reports they are having issues with meeting attendance (only maybe 15 per meeting) and membership (down to 45 paid members); even the President does not attend meetings sometimes.

Announcements

Mr. O'Shall is looking into drawing up a waiver of eligibility form and a non-compete contract for proctors of the ILCP to allow the program to expand to other parts of the country. These forms will allow the ILA to use proctors external to the program and the ILA. Once he has the forms created he will bring them to the board. Also, he has been compiling wage data and position descriptions and is up over 200 now.

Mr. Walder would like to thank the Board, he could not have done this job without everyone here and he really enjoyed it.

President Elect Truempy would like each Board member to bring some idea for increasing membership to the January meeting. What would you like the ILA to do for you? He also asked that all Board members (past and present) write something for the ILA – we need content for the Newsletter. He added there is no need for it to be polished; we will edit the material that's submitted. The Newsletter Editor should not have to be the Newsletter Author.

Next Meeting Date

Tentatively set for January 14, 2011 with the location to be announced.

The meeting was adjourned at 8:22 PM.

Respectfully submitted,
Marykay Hamilton
ILA Staff

Accepted: _____
Dale Bowman, Secretary