

ILA National Executive Board Meeting

Saturday, July 18, 2009

1. Call meeting to order Kurt K. meeting called to order at 0916
2. Pledge Allegiance Bob G.
3. Establish Quorum Karen S.

Officers: (P) Kurt Kloeckner (VP), Tara Williams (T) Rick Duskiwicz-**Excused**, (S) Karen Strohmeier, (D) Victor Lewis, (D) Ron Frei, (D) Don O Shall, (D) Dan McGlynn-**Absent Excused**, (D) Wai Kin Ng-**Excused**, (D) Tom Negrón, Absent Excused NVD) Bob Gress, (AR) Wes McKenney-**Excused**, (SHDAR) Tom Demont-**excused**

Special guest attendees: Ms. Ali Walpert (Helms Briscoe), Bob Schuettrumpf, (DVC) Jack Walder excused(ONSC),

Jim Swift (BCC), Pete Dinschel (GLC), Albert Delatorre (NYILA)**absent**

Quorum has been established.

4. Reading of January minutes
Victor moved that the minutes be accepted as printed. Don oshall seconded, and passed unanimously
Discussion of Mays E-mail meeting Karen S.
5. Presidents report Kurt K. working on coporate membership, waiting to hear from Southern Lock and supply on membership. Special guest Ali Walpert will be guest speaking around 10am prior to lunch. This will assist us in the future. Board members are volunteers and it is difficult to work with finding hotels etc. Ali's company does this at no charge, and is reimbursed by the hotels.
6. Reading of Treasurer's report Rick D.

All received an email from Rick with the Treasurer's report. There is nothing posted under the President's fund, and money has been spent.

The report of Kurt's spending is included as an attachment A

Kurt will clarify with Rick where the Presidential fund expenditures are listed, or if they have been included in other line items. Rick will send out an email to clarify. SPECIAL NOTE: DAN MCGLYNN ARRIVED AT 9:40 AM

7. Committee reports

Membership Victor L. July 18, 361 Members, DVC 133, GLC 154, BC 17, ONSC 28 Vice NY 10, Corporate 17 Corporate contact information should be given to the chapters so they can send their newsletters to the Corporate sponsors. This keeps them informed of what is happening with the chapters. Institutional Locksmith Magazine should be a Corporate member. They payed \$300 to be Corporate members. Victor perhaps has not received it from Rick. Locksmith Ledger sent a \$300 just to pay associate membership for a previous year , current year, and one year forward.

Web site Victor L. only thing new is conference news is up on the website, brochure to download and exhibitor information.

Newsletter Ron F., Tom N. One person to do the newsletter is too much. Having Tom Negrón assisting (along with his wife Kathy) should help with the process. Jack Walder will also be assisting. Newsletter is coming along slowly, but has had contact with Jack. Kurt will follow up with Tom after the meeting. July is too late for now, and Ron is working on one for August. Try combining Ron, Tom, and Jack's information to have one large newsletter. At this point, advertisement commitments have been fulfilled as far as Victor knows.

Tom has the newest Presidential Penning. Newsletter must go to printer by August 15th.

Should the current newsletter go out to non-members? Bob does not want the newsletters going out to non-members except at special functions. With the newsletter on the internet, there is no way to keep people from copying and sending it out. We really do, however, need to get that sample newsletter out to the western part of the United States. Dan suggested that we MUST get

those newsletters out to people so we can spur interest to anybody we can get. He feels Pete should be able to send those letters out to anybody and everybody.

The consensus is that Pete should post the current newsletter on the website, and others should be able to distribute that newsletter, less the private information. Perhaps adding to the front some verbage about "if you are not a member, perhaps you should consider becoming a member."

Associate Wes Mc. Excused Will need a new associate member representative for 2010. Keep this in mind.

ILCP Don O. Report by Don is entered into record Don showed us a copy of the front page of one of the cover sheets for the tests. It has a small copyright symbol and the year. This is not a legal copyright. There is no single specific author on this test. Don suggests that every individual working on behalf of the ILA either as an executive officer, a director, or a committee member or other volunteer, be paid an annual salary of One American Cent per year, and that to the best of the Association's ability to do so, this be made retroactive to the 1983 formation of the Association, and in order to comply with the stipulations of 17 E.S.C sec 10, a by-law be introduced stating anyone working on behalf of the Association other than a true external contractor (whose scope of hiring is quite clear) agrees, by virtue of their acceptance of the by-laws of the organization, that any such work performed which meets the specific standards listed above, shall be considered a work for hire, and that this is clear to the person doing the work based upon the fact it is clearly written into the by-laws. A copyright needs to be put into place for the ILA. A re-write may need to be done. Everything that Don has been able to track down, Massachusetts considers us a legal and viable corporation, just 20 years late on paperwork. A lengthy discussion ensued. Kurt suggests that we seek legal counsel on how to handle the situation with the ILCP test and copywriting said documents. It is suggested that a change in the by-laws reflect that all work done for ILA be considered a work for hire. Don will seek further information from our corporate lawyer to clarify the situation.

Should we update the corporate status in Massachusetts? Those who are inclined are encouraged to begin starting a new elective test. In order to protect ourselves we should: technically is protected if you write it yourself. Don can put a copy write information for the test. By-Law will need to be proposed as soon as possible so it can be voted on in October.

Ex officio- Don is recommending make a policy change that the ILCP committee must have one assignee from each fully active chapter as a member of it. This is to avoid the situation of having one person doing this or having two people doing it and one person trying to take it over. Each member must sign an agreement that states the work they are doing it for a work for hire. This can put a copy of the test into the hands of one person from each chapter. Ron moved that **an individual from each active chapter be appointed to the ILCP committee while in doing so must sign a confidentiality agreement and a works made for hire agreements.** Don has those agreements set up at those point. Dan McGlynn seconded the motion. Victor asked that this be put down in writing and sent out via email to each of the board members. This will allow the committee information be put under the correct policy subheading. Moved that the motion be rescinded, seconded and move. Motion has been rescinded until information can be sent out.

Don would like to change the policy on the ILCP regarding privacy. Currently we will not tell anybody that an individual has taken a test. If an individual claims they have taken a test, there is no way to confirm or deny that anybody has taken a test. Bob Gress thinks that should stay that way. Don is suggesting that at the time of the test, the taker be given a chance to check on a form if they want the information be kept confidential, or if they want the test results be made public. While this is up to the ILCP Committee, Don wanted to bring this before the Board.

Currently the Committee Chairman has the ability to change the ILCP. As the President is technically an ex-officio officer on the committee, Don wants the Board or the President to have final say on changes. This is because the ILCP committee is the only committee with a policy.

A motion was made by Dan McGlynn: **Section C : Any changes to the ILCP policy manual must be approved by a 2/3 majority of the executive board members.** Seconded by Karen, with no further discussion was approved unanimously.

09 Conference Kurt K. Pete and Kurt printed 6,000 brochures and shipped them out across the country to distributors. Of that 6,000 only 800 are left. How many attendees so far? 6 signed up, 7 booths sold, 6 dinner banquet, 1 lunch, and two test books. 3 more booths have been promised. Clark will be given a free booth, and asked to sponsor or buy an additional booth. Don suggested that some of the smaller companies may benefit from going to a lower priced show. \$500 per booth or two for \$800. This is a good price range for some of the smaller companies to present to a large audience of locksmiths. We may be able to cancel one of the show rooms if necessary. By August 31, we should know how much room we will need for the conference. ALOA is having difficulty getting attendings.

10 Conference Kurt K. signed a tentative contract with the Hilton Hotel in Lisle Illinois. A room rate of \$99 has been guaranteed. Lunches are purchased and conference rooms are free. Trade show is optional at this point. Trade show is tentative at 25 booths for 3,000\$. If this is an educational only show, a different price structure may be necessary for member versus non member.

11 Conference Tara W. & Jack W. Nothing new to add. Board meeting will discuss the planning now that they have met with Ali Walpert of Helms Briscoe

8. Guest speaker Ms. Ali Walpert Manager, Global Accounts A presentation was made by Ali Walpert offering conference services. A folder of information is attached.

Resessed for lunch at 12:05

Meeting resumed at 1:37

Helms Briscoe-The Global Leader in Meetings Procurement

9. Past shows

North Carolina (NCLA) Charlotte, NC. 2/14 went well. Met with one of the ladies who was in charge of planning conferences at the hotel. She was more than happy to help, but Tara didn't get a good feel for it. Clark Security Expo Northbrook, IL. 3/14 Pete was at the booth and talked to a lot of people. He hopes that with the Northbrook participation that they will be able to participate in more of them., Saturday, 7/11, Reno, NV very successful and lots of contacts were made with vendors for booth sales, and memberships Not very well attended, but that may be industry wide. Handed out about 50 conference brochures and 10 membership applications..

10. Upcoming shows

ALOA 8/13-8/15 Las Vegas, NV. We will not be having a booth at this trade show. It is important to have somebody there to hand out information about the Association and make contact with Corporate members. Because Ron is already there it makes sense to have him represent the ILA at the trade show. Kurt would like to present our corporate members with a logo to display at their booths at Vegas. Kurt will make up a new corporate packet for Ron to present to potential sponsors. Saturday, 10/3, Anaheim, CA. too close to our conference date to offer an ILCP sitting at this show. Skip this meeting and allow representation at the Baltimore show. Saturday, 11/7, Baltimore, MD. Dan McGlynn will check and see if he is available to go to represent the ILA.

Yankee is October 21-25 in Sturbridge, Massachusetts . Ginny Newberry has contacted Kurt about having a free booth. Dan McGlynn will run the booth at Yankee.

There is another conference in Chicago on October 24th sponsored by IDNH Hoffman. If the booth is free, Pete would be glad to do it. He would like to have an ILCP sitting. Jim Swift will be attending a Brat Fest August 31 in Butler Wisconsin.

11. Unfinished business

By-Law and Policy Chairman Dan has volunteered to serve as chairman.

There was an email sent between Victor and John Truempy. Don was misquoted. Don moved that Victor contact the National Association of Parliamentarians about how the term limits would affect Kurt's running for President. Dan McGlynn seconded the motion. Being no further discussion it was carried unanimously. A lengthy discussion followed.

Publications Chairman Rick is still interim

Credit Cards www.blupay.com has been brought forth as a possible agent for credit card servicing. The annual fee would be \$398.88. Echo annual fee is \$120 per month. Discussion followed about signing for responsibility for returns. Corporates, educational centers, and government want to use credit card transactions. Our web site is secure enough to manage credit card information. Karen made a motion that we use Echo for our credit card handling company. Dan McGlynn seconded the motion. Ron Frei agreed that the EIN is the way to go rather than a SS#. Don discussed the termination section of the agreement. Being no further discussion, the motion passed unanimously. There was discussion on how the protocol for taking payments will take place.

Trademark of our ILA Association and Logo Victor will work on trademark information. This is technically a service mark. It would cost \$800 to make this happen. This is something that truly needs to happen at this point in the ILA history. Who is allowed to currently use the logo is listed under corporate membership information. Kurt will ask the ILCP attorney for a reference on the trademark lawyer. Dan will check to see who MLANJ used for their trademark.

Awards for conference instructors Many ideas were bantered back and forth. Ron suggested customized poker chips. Something other than plaques, certificates, or such.

12. New business

BCC report Jim Swift, CIL, CRL Going to another Brewers game. Reserved 52 and only 6 remain. 14 paid members 7 paid associate members. 6 to 8 locksmiths and 4 to 8 sales reps at each meeting. Locksmith at Concordia college will be attending for the \$500 conference funding.

DVC report Bob Schuettrumpf, CJIL, CRL February Advantex came in. March Medico came in. April Simple K. May annual weiner roast and a class on reading meters. September will be PDQ and R2 hinges and October IR servicing. November will be annual holiday dinner. Raffle for \$500 for conference give-away.

GLC report Pete Dinschel, CIL Chapter is healthy, 111 paid regular members. Board meeting last Friday, any new member from September until end of year will not need to renew until the following year. 30 paid associate members, and working on four new possibilities. 2 paid corporate individual members. A CD with all applications and renewals was given to several members. Invoices going out in Mid-November. Newsletters were given out. Meetings are ranging from 32 to 52 attendees. 50-50 raffles, two conference attendances were raffled off. September 2nd meeting will be with GLC and lab, then a regular meeting with IR. October is Safloc, November is Assa/Abloy door security solutions. Offering a third scholarship for four other executive members to attend. Annual fishing outing coming up, as is the golf tournament. Lots of educational opportunities coming up. Web Site is very popular.

NYILA report Albert Delatorre?

Lehigh Sub Chapter report Don O'Shall Having difficulties with the location because it is difficult to find. May have to relocate to Desales University for ease of location. Greg Brockway was out of locksmithing for a while, is back and wants a bill for membership. Bob Schelegel wants to be removed. Joe Cavamaugh paid and needs membership information. Stanley Best came in, IR is a regular educational supporter.

ONSC report Jack Walder, V.P., CIL Tara, June last meeting for summer. No meetings July and August. RCI came in for June. Did a hands on electronics class. September Kaba/Ilco, October is Vegas, December is hopefully a holiday party. 7 took the ILCP and 5 passed. Another sitting in September. IDN Armstrong became an Associate member. Logo design plus AIOA and SHDA is on

the news letter. Meeting locations are moving around to accommodate as many locksmiths as possible. Times are being held earlier on Saturdays to allow for family time later in the day. As a board, they will pay half of their banner. A new name banner may need to be made, as John Truempy said he would take care of it. Don O'Shall moved we make a new one, Karen seconded, with no further discussion it was passed.

13. Anything for the good of the association

- a. Karen reported on the KS/MO formation group.
- b. Election Committee needs to be formed. Ron said he could serve as the chair of the committee. President, Secretary, and three director positions.
- c. Pete suggested Kansas Missouri for 2012.

14. Next Executive Board meeting dates in Las Vegas, 10-8-09.

15.

10/8/09 followed after our General Membership meeting at the Las Vegas Conference

16. Adjourn Don moved we adjourn, seconded and moved. Adjourned at 1718